

## ACADEMIC PROGRAM REVIEW QUESTIONS

Questions? Call Katie Clauson Bash, 5064

Suggestions for Timelines →

Complete in →

	8 Wks.	1 Sem.	1 AcYr.
<p><b>1. Mission and Institutional Fit</b></p> <p>1a) Briefly describe the program, identifying any subunits and the specific role each plays at Graceland.</p> <p>1b) What key stakeholders (students, alumni, parents, employers) require ongoing attention program?</p> <p>1c) How does the program advance Graceland's mission, values, and/or strategic plan? How is the program designed to help students succeed?</p> <p>1d) In what ways does the program serve, support, or collaborate with one or more other Graceland program(s) to help students succeed?</p> <p>1e) Describe any adverse effect that the elimination of the program would have on Graceland's ability to help students succeed.</p>	Wks 1-3	Wks 1-4	Sep
<p><b>2. Relevance</b></p> <p>2a) How has the program evolved in response to changing demands/needs of today's students? Of other stakeholders that were identified in 1b?</p> <p>2b) To what extent is there a discernible demand or need for the program and how successfully has the program met that demand/need?</p> <p>2c) Identify the source of professional best practices that inform this program. Explain how those standards have been used to assess and maintain the ongoing quality of the program.</p> <p>2d) How is stakeholder interest expected to evolve in the future, e.g.: will it decline, remain the same, increase? What will changes mean for the program?</p>	Wks 2-5	Wks 4-7	Oct
<p><b>3. Effectiveness</b></p> <p>3a) What evidence exists that the program helps students achieve learning outcomes? What changes have been made in the last 5 years to ensure that outcomes are achieved? How have the changes been assessed for effectiveness?</p> <p>3b) What evidence exists that the program helps students succeed?</p> <p>3c) To what extent does the program utilize High-Impact Practices (<a href="http://leap.aacu.org/toolkit/high-impact-practices">leap.aacu.org/toolkit/high-impact-practices</a>)</p> <p>3d) To what extent does the program deliberately address critical thinking skills? Brookfield model: <a href="http://stephenbrookfield.com/Dr._Stephen_D._Brookfield/Workshop_Materials.html">http://stephenbrookfield.com/Dr. Stephen D. Brookfield/Workshop Materials.html</a></p> <p>3e) How is stakeholder satisfaction assessed and addressed? Discuss findings and provide examples of changes that have been prompted by those findings.</p>	Wks 4-6	Wks 6-9	Nov
<p><b>4. Efficiency</b></p> <p>4a) The Offices of Institutional Effectiveness and Human Resources have provided data regarding your program (attached). The Vice President for Business Services will assist with budget analysis.</p> <p>4b) To what extent does the program have the personnel, technological, and other resources it needs to help students succeed? What risks could be minimized if more resources are available?</p> <p>4c) What efficiencies in the way the program is operated are beneficial to the program and to Graceland as a whole? How can efficiencies in the program or in collaboration with other programs be realized?</p>	Wks 5-7	Wks 9-13	Dec - Jan
<p><b>5. Strengths, Weaknesses, Opportunities, Threats</b></p> <p>5a) List each sub-program's most valuable strengths (attributes of the program that are helpful to achieving program objectives) &amp; weaknesses (attributes that are harmful to achieving objectives)?</p> <p>5b) List each sub-program's most important opportunities (external conditions that are helpful to achieving program objectives) &amp; threats (external conditions that are harmful to achieving objectives)?</p>	Wks 1-3; tweak Wks 6-7	Wks 1-3; tweak Wks 12-13	Sep; tweak Feb
<p><b>6. Strategic Planning</b></p> <p>6a) Based on this review, identify at least 3 objectives that will enable the program to further one or more of Graceland's strategic goals in the next 5 years.</p> <p>6b) Identify at least one recommendation for enhancing quality and/or efficiency at Graceland.</p>	Wks 6-8	Wks 12-14	Mar