

Early Alert Report

The purpose of this form is to alert Teacher Education Program candidates to concerns that may impede their successful Teacher Education Program candidacy. If an incident occurs that raises a concern, the faculty member should submit this form to the Director of Teacher Education. Please address situations that raise concerns about the education candidate's abilities to communicate effectively, to interact with others successfully, and to demonstrate their potential for other skills needed for success in education profession.

If this form is completed electronically, please print and sign before submission.

Date:

Faculty Member:
(printed or typed)

Name of Teacher Candidate:

ID:

Please state the date of incident and context within which it occurred.

Describe the incident.

Explain why the concern may impede the candidate's successful Teacher Education Program candidacy.

Faculty Signature:

Follow-up Procedure

The Director of Teacher Education will notify the candidate's advisor of the concern. The advisor and another faculty member will meet with the candidate to review the concern. Copies of this report will remain in the advising file and with the Director of Teacher Education. A brief summary of the advisor/candidate meeting will be kept with the advisor in the candidate's advising file.