

## Concerns About Candidate Performance

*This form should be completed by the course instructor if there are concerns about a candidate's academic performance, dispositions, or teaching skills in any education course; and if consultation with the candidate has not resulted in improvement. The form may be completed electronically or by hand, then printed, signed, and submitted to the Director of Teacher Education. The information contained within is considered confidential and will only be shared with the candidate, advisor, and the Teacher Education Committee.*

*When concerns are raised about a candidate, the Chair of the Teacher Education Committee will consult with faculty members who have taught the candidate during the two previous semesters. If the concerns are substantiated, the candidate must create an improvement plan, signed by his/her advisor. The completed plan will then be approved and monitored by the Teacher Education Committee, and the candidate will be expected to supply documentation of improvement. After reviewing the documentation, the Teacher Education Committee will take one or more of the following action steps:*

- 1. Verify that improvement is sufficient and remove the candidate from the concerns list.*
- 2. Require further documentation prior to enrollment in a practicum/internship and/or student teaching.*
- 3. Require continuation of the improvement plan and continue to monitor the candidate during practicum/internship and/or student teaching.*
- 4. Deny final admission to the Teacher Education Program, and the candidate will not be allowed to enroll in a practicum/internship and/or student teaching.*

**Student:**

**Date:**

**Semester or Term:**

**Course Number and Title:**

**Campus  
Location**

Lamoni

Independence

**Faculty Member:**  
*(printed or typed)*

**Signature**

**Please provide the following information:**

How is the candidate progressing through education coursework? Should the candidate be admitted to practicum/internship or student teaching? Do you have suggestions or advice to facilitate the candidate's ability to have a successful student teaching experience?

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Please state your concerns, including any recommendations for the candidate, in the space provided below. *(For example, a quiet and withdrawn candidate could be told that a more assertive and enthusiastic demeanor will be beneficial during student teaching.)*

Area of Concern	Explanation	Recommendation
Knowledge of Teaching Content		
Teaching Skills and Abilities		
Classroom Management		
Response to Diversity		
Interpersonal Relations/Collaboration		
Dependability & Commitment (attendance)		
Initiative		
Enthusiasm		
Interest in the Profession		
Oral Language		
Written Language		
Organization		
Professional Conduct		
Trustworthiness/Integrity		
Ability to Reflect/Accurate Self-Awareness		
Sensitive, Empathetic, Caring		
Other		